

**AGENDA**  
**TOWN COUNCIL MEETING**

October 2 2018  
Wild Rose Room 7:00 pm  
Meeting No. 2018-16

Chair: Deputy Mayor Ackerman

- |   |      |
|---|------|
| 1. CALL TO ORDER  | 7:00 |
| 2. AGENDA ACCEPTED  | 7:10 |
| Visitor - Constable Moore   | 7:15 |
| 4. APPROVAL OF PREVIOUS MINUTES   | 7:45 |
| • Aug. 14 <sup>th</sup> & Sept. 18 <sup>th</sup> , 2018 Minutes                                 |      |
| 5. COMMITTEE UPDATES  | 7:50 |
| • <b>Bylaw</b>  |      |
| ○ General Update  |      |
| <b>18.15.104</b> Society and Enforcement Bylaws - . Councillor Perkins                          |      |
| <b>18.15.105</b> Bylaw Enforcement Officer Bylaw - Townsite Manager Kennedy-Francis             |      |
| <b>18.15.106</b> Bear smart bylaw - Townsite Manager Kennedy-Francis                            |      |
| <b>18.15.107</b> AUMA Cannabis bylaw - Townsite Manager Kennedy-Francis.                        |      |
| • <b>Infrastructure Committee</b>   |      |
| ○ General Update  |      |
| ○ Garbage Grant Updates   |      |
| • <b>18.15.108</b> Cost of the Pavement lift - Townsite Manager Kennedy-Francis                 |      |
| • <b>18.15.109</b> Garbage Good Guys will be in by 7am - Townsite Manager Kennedy-Francis       |      |
| • <b>18.15.110</b> Bold Sign - Executive Assistant Thiessen                                     |      |
| • <b>18.15.111</b> Brightness of the LED lights. - Executive Assistant Thiessen                 |      |
| • <b>18.15.112</b> Townsite's LED lights - Executive Assistant Thiessen                         |      |
| • <b>Personnel</b>  |      |
| ○ General Update  |      |
| • <b>18.10.113</b> AUMA & Municipal Affairs Job Descriptions - Townsite Manager Kennedy-Francis |      |
| • <b>18.10.114</b> Meeting document storage Executive Assistant Thiessen                        |      |
| • <b>18.10.115</b> Bullets for the sub committees - Councillor Allen                            |      |
| • <b>18.10.116</b> Meeting with the Sea-Can company. Executive Assistant Thiessen               |      |
| • <b>Lease</b>  |      |
| ○ General Update  |      |
| ○ Water & Wastewater Study Proposal   |      |
| • <b>18.15.117</b> Water and Waste Water Municipal grants - Executive Assistant Thiessen        |      |
| • <b>18.15.118</b> Address Lease working group - Executive Assistant Thiessen                   |      |
| • <b>Communications</b>   |      |
| ○ General Update  |      |
| ○ Inspire Awards Show Feb. 2019   |      |
| ○ Mountain Planner Conference   |      |
| • <b>18.15.119</b> Signal app - . Executive Assistant Thiessen                                  |      |

- **Finance**
  - Operating & Capital Budgets Update
  - DRP \$
  
- **Emergency Management & Public Safety**
  - RMFA Legal Fees
  - RMES Review Update
  - RMES Report
  
- **Intergovernmental**
  - AUMA – MSI Funding

6. NEW BUSINESS 8:50

7. ADJOURNMENT 9:00

**MINUTES of Meeting 2018-16**  
**Of the Directors of the Townsite**  
**Of Redwood Meadows Administration Society**

**HELD AT:** Wild Rose Room

**DATE:** October 2, 2018

**ATTENDED BY:** Paul Sawler Mayor Left at 10:12  
Scott Ackerman Deputy Mayor Arrived at 7:55 and assumed Chair when Mayer Sawler left.  
George Allen Councillor  
Michael Decore Councillor  
Ed Perkins Councillor  
Glen Van Camp Councillor  
Scott Winograd Councillor

**STAFF:** Colleen Thiessen Executive Assistant

**Regrets** Julia Kennedy- Francis Townsite Manager

**Guests** Constable Moore RCMP

**ATTACHMENTS** Agenda October 2, 2018 Final  
August 14, 2018 Council meeting minutes final  
September 18, 2018 Council meeting minutes final  
Cannabis Plants for Personal Use Bylaw  
Cannabis Public Use Bylaw  
Wildlife Smart Community Bylaw  
September 18, 2018 Council meeting minute's final  
Wildlife Smart Community Bylaw

**MINUTES**  
**NO: 2018-16**

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Mayor Sawler called the meeting to order at 7:05 pm.

**Agenda Accepted as Amended**

Motion to accept agenda by Councillor Decore second by Councillor Van Camp

**Carried Unanimously**

**Constable Moore RCMP**

Constable Moore is the Liaison between Crime Watch and the Crime Reduction Unit. Most of the crime is committed by 1% of the population. Cochrane RCMP are bringing in an Application that will geographically show where crimes are most frequent. We are going to have Constable Moore write a small article for The Chatter. Constable Moore has an assortment of presentations that he can give us.

Minutes were accepted for August 14, 2018 Council Meeting as amended

**Carried Unanimously**

Minutes were accepted for September 18, 2018 Council Meeting as amended

**Carried Unanimously**

## Committees

### Bylaws

There still has been no response from the RCMP regarding participation in our Bylaws. We need to book a meeting with the Nations Chief of Police and pick a date. Councillor Perkins met with the Bylaw representatives at the AUMA conference and found out we are allowed a part time Bylaw Officer. We would need to draft an Enforcement Bylaw that will give that person the authority to enforce all our Bylaws. We need to create a Cannabis Public Use and Grow Bylaw.

A Special Council meeting will be called for October 16, 2018 to do the readings on the Bylaws for Cannabis, Enforcement and possibly Wild life.

**18.16.121** Townsite Manager Kennedy-Francis was asked by Council to find a Bylaw that prohibits Cannabis. The Property Management Company Boardwalk has one.

### Infrastructure

We had a meeting with the Bear Smart Committee. We will be included in a grant that Jay Honeyman is involved with to receive provincial money.

**18.16.122** Mayor Sawler and Deputy Mayor Ackerman will talk to Councillor Dodginghorse about who at the Nation Jay Honeyman should talk to so they can get involved with the Bear Smart initiative.

Diaper Composting bins will be brought into the Townsite

**18.16.123** Townsite Manager Kennedy-Francis was asked to set the contract in motion for the diaper composting.

**MOTION:** Councillor Perkins moved and Councillor Allen seconded to put a hold on the installation of the LED lights for Townsite.  
**Carried Unanimously**

**MOTION:** Moved to in Camera at 9:50 Councillor Van Camp.

**Carried Unanimously**

**MOTION:** Moved to come out of Camera at 10:12

**Carried Unanimously**

### Personnel

Council job descriptions should blend in the difference between Society/ Board and Municipal Councils.

**18.16.124** Executive Assistant Thiessen will have the Action Items out by Friday.

**18.16.125** Townsite Manager Kennedy-Francis was asked to send out the job descriptions for Council in Black Diamond and Turner Valley.

### Lease

Stewardship Agreement is not complete yet. The taxation issue is outstanding; we are expecting a response from Tsuut'ina shortly.

**18.16.126** Deputy Mayor Ackerman will talk to Townsite Manager Kennedy-Francis about whether he and Mayor Sawler should contact the Nation.

Water and Waste Water study by Clifton will be a high level desktop study. We have sent the study's proposal to the Nation for review. Councillor Allen would like to be part of any future conversations with Clifton and the Nation regarding the Water and Waste Water Study.

**Communications**

The Bear Smart Money could be put under RMCA.

The Mountain Planner conference will be held in Canmore and Councillor Allen and Councillor Decore will be attending on behalf of the Townsite.

**18.16.127** Executive Assistant Thiessen will assist with conference registration and hotels

**18.16.128** Councillor Decore will send Executive Assistant Thiessen the conference details.

**Finance**

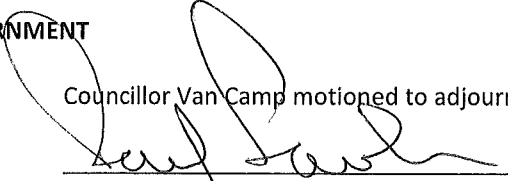
DRP money should be straightened out by Friday.

There is a meeting with Mayor Ackerman and Councillor Winograd with Chief Evans to discuss the purchase of a new Firetruck on October 22, 2018.


**18.16.129** Councillor Van Camp will ask Chief Evans what the insurance needs are for a Class A truck.

**ADJOURNMENT**

Councillor Van Camp motioned to adjourn the meeting at 11:36.



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Major Sawler



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Deputy Mayor Ackerman