

AGENDA
TOWN COUNCIL MEETING

March 6, 2018,
Wild Rose Room 7:00 pm
Meeting No. 2018-5

Chair: Mayor Sawler

- | | |
|---|------|
| 1. CALL TO ORDER | 7:00 |
| 2. AGENDA ACCEPTED | 7:05 |
| 3. APPROVAL OF PREVIOUS MINUTES | 7:10 |
| • Feb 02, 2018 Minutes | |
| 4. ACTION ITEMS | 7:15 |
| 6. COMMITTEE UPDATES | 8:00 |
| • Infrastructure Committee | |
| o Axia Update | |
| o North Berm | |
| o LED Street lights | |
| • Personnel | |
| o Records Check – Vulnerable Sector | |
| • Lease | |
| o LAWG & Joint Meetings Update | |
| • Communications | |
| o RMCA | |
| o Emergency Management & Public Safety Open House | |
| o Fish and Wildlife Update | |
| • Finance | |
| • Emergency Management & Public Safety | |
| o Emergency Services Contract | |
| • Intergovernmental | |
| • Bylaw | |
| 7. NEW BUSINESS | 9:00 |
| 8. ADJOURNMENT | 9:15 |

MINUTES of Meeting 2018-5
Of the Directors of the Townsite
Of Redwood Meadows Administration Society

HELD AT: Wild Rose Room

DATE: March 6,, 2018

ATTENDED BY: Paul Sawler - Mayor
Scott Ackerman - Deputy Mayor
George Allen - Councillor
Neil Thornton - Councillor
Glenn Van Camp - Councillor
Michael Moore - Councillor

STAFF: Julia Kennedy- Francis - Townsite Manager
Colleen Thiessen - Executive Assistant

REGRETS: Michael Moore - Councillor

ATTACHMENTS ACTION ITEMS 2018-04 JKF edits
Copy of property tax comparison Final
Draft Appraisal Terms of Reference
February 20 2018 Council meeting min JKF edits February2018
Townsite Management Report (1)
Home Improvement permit policy March 1 2018 v.1
March 6 2018 Agenda JKF edits
Redwood Meadows Scholarship tax bylaw 2018-01

MINUTES
NO: 2018-05

Deputy Mayor Sawler called the meeting to order at 7:07 pm.

Mayor Sawler informed Council that he has accepted Councillor Moore's resignation. We would like to thank him for his service.

Agenda accepted as amended

Councillor Van Camp moved and Councillor Thornton seconded to approve Agenda for March 6 2018 Council meeting.
Carried Unanimously

Approval of previous minutes

Councillor Thornton moved and Deputy Mayor Ackerman seconded to approve the minutes as amended of February 20, 2018 Council meeting.

Carried Unanimously

Committee updates

Infrastructure: **North Berm:** Lift Station to be operational on generator power March 1st, 2018 and to be on grid for April 1st, 2018.

18.05.30 Townsite Manager Kennedy-Francis will check with Operations Manager Bond to see if we are operational.

Axia: Deputy Mayor Ackerman and Councillor Allen, continue to meet with AXIA on moving the Fiber Initiative forward. Council discussed potential paths forward with Axia. Deputy Mayor Ackerman and Councillor Allen will go back to Axia with recommendations.

Maintenance Shed: The Environmental Assessment has been approved. We should be able to put shovels in the ground for May. We can do a sublease on this building as a test case for the rest of the public buildings in Redwood.

Home Improvement Permit Policy: Council reviewed and discussed the proposed policy. Townsite Manager Kennedy-Francis will make the changes to the policy and bring it back to the next council meeting.

Personnel- Fire Chief Review was held on February 26, 2018.

Councillor Van Camp motioned to move in Camera at 8:10. Councillor Thornton seconded.

Carried Unanimously

Council came out of Camera at 8:45

LAWG Terms of Reference (TOR) for the Appraisal was reviewed by Council.

18.05.31 If Council has any concerns or questions, they are to forward them to Townsite Manager Kennedy –Francis by the end of the day, Thursday, March 8th, 2018

Communications Jay Honeyman from Fish and Wildlife will be out on April 24th to do a Fish and wildlife presentation.

Emergency Management and Public safety Open house Scheduled for May 12, 2018

Finance The proposed Mill Rate was provided to Council. Council discussed the proposed Mill Rate. The final will be submitted in April.
The Auditors were in and the Audit is on track to be completed by the end of March. A Motion was put forward to accept the 2018 Operating Budget as proposed in the previous meeting as amendment from tonight's meeting.

18.05.32 Townsite Manager Kennedy-Francis will look into whether we can legally shut off the water to the people who are in arrears. She will contact the CAO of Cochrane.

18.05.33 Townsite Manager Kennedy-Francis will ask General Counsel Braun if Tsuut'ina will refuse to sign-off on sales for properties in arrears.

Emergency Management Townsite Manager Kennedy-Francis met with Rebecca from Rocky View County on the RVC Emergency Manage plan. Rebecca will look into setting-up a meeting with Fire

Chief Randy Smith and Tsuut'ina to address the issue of a "State of Local Emergency" (SOLE) for the RVC Emergency Management Plan.

Fire Chief Report: The calls need to be broken down to inside and outside of Redwood.

18.05.34 Townsite Manager Kennedy-Francis is to ask Fire Chief Evans to break out the calls to distinguish between inside and outside the Townsite in the reports moving forward.

Intergovernmental

MSI Conference: Is scheduled for March 14 & 15th. Townsite Manager Kennedy-Francis will be attending.

TTN Scholarships: Mayor Sawler and Councillor Decore will coordinate with Liz and Carmel at Tsuut'ina to workout the steps to get this done for this year.

By-Laws

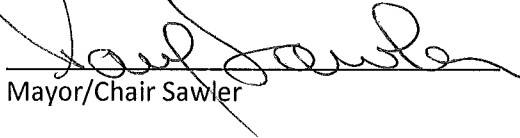
Animal and Complaint Process: Councillor Thornton will be establishing a Complaint Process Committee to review the complaint process and an Animal Control Committee to clarify definitions for the Animal Control Bylaw.

ADJOURNMENT

Deputy Mayor Ackerman motioned to adjourn the meeting at 10:27. Councillor Decore Second.



Deputy Mayor Ackerman



Mayor/Chair Sawler