

AGENDA
TOWN COUNCIL MEETING

March 20, 2018,
Wild Rose Room 7:00 pm
Meeting No. 2018-6

Chair: Mayor Sawler

- | | |
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| 1. CALL TO ORDER | 7:00 |
| 2. AGENDA ACCEPTED | 7:05 |
| 3. APPROVAL OF PREVIOUS MINUTES | 7:10 |
| • Mar 06, 2018 Minutes | |
| 4. ACTION ITEMS | 7:15 |
| 6. COMMITTEE UPDATES | 7:30 |
| • Infrastructure Committee | |
| ○ Axia Update | |
| ○ North Berm | |
| • Personnel | |
| ○ Records Check – Vulnerable Sector | |
| ▪ Colleen & Rocky | |
| • Lease | |
| ○ LAWG & Joint Meetings Update | |
| ▪ Appraisal TOR | |
| ▪ Home Improvement Permit | |
| ▪ Tsuut’ina Sign-off on Sales | |
| ▪ Indigenous Law Lawyers | |
| • Communications | |
| ○ Tsuut’ina Scholarships | |
| • Finance | |
| ○ Capital Budget | |
| • Emergency Management & Public Safety | |
| ○ Open House May 12 th | |
| ○ Tiger Berm Training May 26 th . | |
| ○ RVC Fire Service Agreement | |
| • Intergovernmental | |
| ○ AUMA Conference – MSI Funding | |
| • Bylaw | |
| ○ Subcommittee(s) Update | |
| 7. NEW BUSINESS | 8:45 |
| 8. ADJOURNMENT | 9:00 |

MINUTES of Meeting 2018-06
Of the Directors of the Townsite
Of Redwood Meadows Administration Society

HELD AT: Wild Rose Room

DATE: March 20, 2018

ATTENDED BY: Paul Sawler - Mayor
Scott Ackerman - Deputy Mayor
George Allen - Councillor
Neil Thornton - Councillor
Glenn Van Camp - Councillor
Michael DeCore - Councillor

STAFF: Julia Kennedy- Francis - Townsite Manager
Colleen Thiessen - Executive Assistant

ATTACHMENTS Aboriginal Experience
ACTION ITEMS 2018-05 clean
Copy of 5-year capital budget_2018
Indigenous Law Lawyers
LOE - Tsuut'ina Nation Redwood Meadows –
Preliminary Lease Reconciliation March 6th 2018
Council meeting min clean copy March 20 2018
Agenda clean RE First Nation Leased Land
Governance Issues Townsite of Redwood Meadows –
Legal Services Proposal - Parlee McLaws LLP

MINUTES
NO: 2018-06

Deputy Mayor Sawler called the meeting to order at 7:03 pm.

Agenda accepted as amended

Councillor Van Camp moved and Councillor Thornton seconded to approve Agenda for March 6 2018 Council meeting.

Carried Unanimously

RMCA Update

Easter Egg Hunt, the Church is buying all the goodies for the hunt.

Spring Programs:

- Soccer registration, is the field going to be rolled by Conoco Phillips? Yes, they will be rolling as soon as the ground thaws.
- Trying to incorporate Ruby but not sure is that is happening.
- Skate Park - The contractor will begin setting it up soon.

- Fields and Maintenance - Fields rental will be looked after by RMCA.
- Hockey boards and rink are a priority this year. Bart was asked to be a consultant on the boards and ongoing MTCE and repair

18.06.35 Executive Assistant Thiessen to check with Administrative Assistant Rupert as to what day is the Indigenous Day on?

Approval of previous minutes

Councillor Thornton moved and Deputy Mayor Ackerman seconded to approve the minutes as amended of March 6, 2018 Council meeting.

Carried Unanimously

18.06.35 Councillor Allen was asked why we are paying for a website host and what are we paying. Executive Assistant Thiessen will find out.

18.06.36 Executive Assistant Thiessen will ask RMCA if they are willing to pay for their IT storage space?

18.06.37 Townsite Manager Kennedy-Francis will ask a couple of other CAO's if we are allowed to post the addresses of people that are in Tax Arrears.

18.06.38 Townsite Manager Kennedy-Francis will find out what the vote percentage needs to be.

18.06.39 Councillor Mike Decore was asked to write up a resolution for the voting on high Speed Fiber as a utility. It need to go out by Friday.

Council voted on two questions:

Should we put the High Speed Fibre question to a community vote. Vote was a unanimous yes
Are we willing to take -money out of the Rainey day fund if the vote is a unanimous yes.

Committee updates

Infrastructure:

- **North Berm:**
 - We are still waiting on electrical components (IE switchgear and transfer switch). Fortis has still not given us a firm date. Rocky says that if need be we can run the station like we did in the previous years with our old generators and pumps.
 - We need to come up with a landscaping plan before the pavement is laid.

18.06.40 Townsite Manager Kennedy-Francis will check with Operations Manager Bond to see if we can run the lift station with a generator.

LAWG

- **Appraisal:**
 - Went through the letter of Appraisal the only concern that General Counsel Braun had was that he wanted to see more detail on the methodology. There needs to be a comparable between free hold and and lease land. We need the appraisal document finalized this week.
 - We need to set up a second meeting with Sara Big Plume to find out where we are with INAC regarding the EA ans its funding.
 - Townsite Manager Kennedy-Francis had an informal conversation with the Chief Crowchilod about the vote and the Environmental Assessment. Chief Crowchild is

willing to be pulled into the meeting if need be when he is in the office and wants to be cced on all the emails.

- General Counsel Braun is ok with pushing the vote back to February.
- General Counsel Braun will schedule a BMO representative to attend our April 13th or 22nd Joint Meeting to discuss the 5 year buffer that they require for mortgages.
- **Lease Lawyers:**
 - 1st choice out of BC.
 - 2nd choice out of Edmonton but has a Calgary office.
 - 3rd choice is our lawyer we use now employment issues.

18.06.41 Townsite Manager Kennedy-Francis is to ask the 1st choice that if there is a lawsuit will they still represent us?

Communications

- **Fish & Wildlife**
 - Jay Honeyman from Fish and Wildlife will be out on April 24th to do a Fish and wildlife presentation.
 - Tsuut'ina Scholarships.
Is there another way to get students involved. Can we go up to a \$1000? This needs to be done quickly and the recipient should be chosen by the end of April.

18.06.42 Mayor Sawler to contact Liz about the Indigenous committee and ask if they are prepared to do the quick turn around.

Finance

- In mid April, Council will need to go through the Audit report.

18.06.42 Townsite Manager Kennedy-Francis is to ask Pat Evans to set up an Audit review meeting.

18.06.43 Councillor Decore is to ask how Drumheller what grant they received for their hockey arena.

18.06.44 Councillor Van Camp will reach out to Big Hill Services to see if we can get a quote for the arena.

18.06.45 Townsite Manager Kennedy-Francis will ask Operations Manager Bond about how badly we need the chipper or can we rent it on as needed bases.

18.06.46 Deputy Mayor Ackerman will ask RMCA what trail upgrades they want to do.

Emergency Management

- Emergency Management and Public Safety Open house will be held on May 12th.
- To do the Tiger Berm training we need 8 volunteers and the training will be on May 26th from 1-3 p.m..
- For the Emergency Call out system Councillor Van Camp and Executive Assistant Thiessen will act as back ups.

Intergovernmental

- ACP MSI Funding is being extended another year, but no information regarding what the program will look like after that.
- Minister Anderson confirmed he is aware of our meeting request.
- Townsite Manager Kennedy-Francis pointed out to Minister Mason publically that we are not allowed to apply for water and wastewater assessment funding from his office.

By-Laws


- **Animal and Complaint Process:**
 - Councillor Thornton will send out emails to set up the 2 committees start up meetings.

Motion to go in camera by Councillor Van Camp second by Councillor Thornton at 10:00.

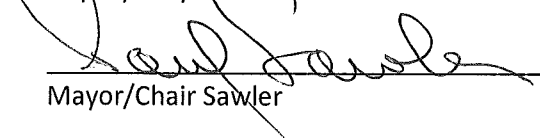
Came out of camera at 10:15.

ADJOURNMENT

Councillor Van Camp motioned to adjourn the meeting at 10:15. Councillor Decore Second.



Deputy Mayor Ackerman



Mayor/Chair Sawler