

**AGENDA**  
**TOWN COUNCIL MEETING**

June 19, 2018  
Wild Rose Room 7:00 pm  
Meeting No. 2018-11

Chair: Mayor Sawler

1. CALL TO ORDER 7:00
2. Swearing-In- Ceremony 7:05
3. AGENDA ACCEPTED 7:10
4. Visitation: RMCA President - Renate van der Zande 7:15
5. APPROVAL OF PREVIOUS MINUTES 7:30
  - June 5, 2018 Minutes
6. ACTION ITEMS 7:45
7. COMMITTEE UPDATES 8:00
  - Bylaw
    - Subcommittee(s) Update
  - Infrastructure Committee
    - Fibre Update
  - Personnel
  - Lease
    - Preliminary Appraisal
    - EA Update
    - Stewardship Agreement Update
  - Communications
    - Bear
  - Finance
    - Operations & Capital Budget Updates
    - Tax Arrears Update
  - Emergency Management & Public Safety
    - Emergency Management Plan/ Committee
  - Intergovernmental
    - AUMA Leaders Caucus Report
8. NEW BUSINESS 9:00
  - SGM Lessons Learned (postponed)
  - Council's Roles & Responsibilities (postponed)
  - Council Work Plan
  - July & August Council meeting dates
  - AUMA attendance
9. ADJOURNMENT 9:30

**MINUTES of Meeting 2018-11**  
**Of the Directors of the Townsite**  
**Of Redwood Meadows Administration Society**

**HELD AT:** Wild Rose Room

**DATE:** June 19, 2018

**ATTENDED BY:**

Paul Sawler	Mayor
Scott Ackerman	Deputy Mayor
George Allen	Councillor
Glen Van Camp	Councillor
Michael Decore	Councillor
Ed Perkins	Councillor
Scott Winograd	Councillor

**STAFF:**

Julia Kennedy- Francis	Townsite Manager
Colleen Thiessen	Executive Assistant

**Regrets**

**ATTACHMENTS**

- ACTION ITEMS 2018-09 Final
- Agenda June 5 2018 Final2
- Infrastructure Work Plan May 2018 Update May 1 2018
- Council meeting min Final May2018
- Townsite Management Report
- Nomination for acclamation Briefing Note May 31 2018
- Final Public Works Update May 31 2018 Items not covered in work plan
- Redwood Meadows Council Motion Resolution 002-2018 Nomination Acclamation Final2 Volunteer-
- Canada day Briefing Note final

**MINUTES**

**NO: 2018-11**

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Mayor Sawler called the meeting to order at 7:25 pm.

**Agenda Accepted as Amended**

Motion to accept agenda by Deputy Mayor Ackerman second by Councillor Van Camp.

**Carried Unanimously**

Renate van der Zande President of RMCA appeared as a guest

**Skate Park Update.**

The company that installed the skate park will resurface where needed to make it safer.

Ice Rink Committee: Operation Manager Bond, RMCA, Councillor Allen and Bart Frasca.

The cost of concrete is really expensive, so getting an estimate for asphalt with a concrete exterior may be a better option. Jodi is coming out to provide an estimate for removing the boards and setting on concrete. Councillor Allen talked about it being resurfaced. If the cost of it is too expensive the ice rink may not happen this year. We may need to wait until the maintenance building is done. The question is if we do asphalt do we have to tear out what's there or can we build it up on top of what's there? We should also get a quote on the cost to install conduit if we are tearing up the existing asphalt.

**Field**

The Rugby association would like to meet with Council about money they have to help improve the field (leveling for safety).

Tuesday & Thursday work best for Adrian and Councillor Allen. Adrian and Councillor Allen should meet with Rocky to get his input on what needs to be done to improve the field.

Renate to send Executive Assistant Thiessen Adrian's email to set up the meeting with him and Councillor Allen.

Renate or Carla will be coming to one Council meeting a month. The 2<sup>nd</sup> meeting of the month works best for everyone.  
Bike Park – proposed to move it over to be near the skate park. RMCA will do a fund raiser to hire a track specialist to design the bike park.

**18.11.80** Councillor Van Camp to get an asphalt quote on the tennis courts.

Renate left at 7:50

**Minutes Accepted as Amended**

Motion to approve minutes by Councillor Van Camp second by Deputy Mayor Ackerman to approve Minutes for June 9, 2018 Council meeting.

**Carried Unanimously**

**Action Items**

Jody coming to give quote in July for the Ice rink.

- 18.11.81** Councillor Van Camp and Executive Assistant Thiessen to bring Councillor Perkins up to date on the committees
- 18.11.82** Councillor Van Camp will send Councillor Perkins the bylaw questions
- 18.11.83** Executive Assistant Thiessen will get Councillor Perkins access to bylaw inbox

**Bylaws**

Bylaws for garbage/waste bag limits needs to be investigated and compared to what is in the Good Guy's contract. Then signs need to be posted about what is allowed in the bins.

**Infrastructure**

Nothing to report

**Personnel**

Nothing to report

**Lease**

**Environmental Assessment**

We are waiting on results for the environmental company for Phase 2.

**Stewardship Agreement**

Townsite Manager Kennedy-Francis is working on the newest edition in collaboration with Tsuut'ina. We need to work on our Vision Statement to ensure it supports the Stewardship Agreement.

**Communications**

We are working on becoming a bear aware community. Jay Honeyman is our main contact and resource for this topic.

**Finance**

**Tax Arrears**

All 3 are signed up with TIPP and have signed letters to commit to a payment plan. We have materially collected outstanding 2017 overdue taxes

**Emergency Management**

Council has decided to set up an Emergency Management Plan committee. The members should be Councillor Van Camp, Councillor Decore, Councillor Perkins, Townsite manager Kennedy-Francis, Deputy Chief Norman, Fire chief Evans, Councillor Winograd and Executive Assistant Thiessen.

**Intergovernmental:**

- 18.11.84** Executive Assistant Thiessen to send out a new contact list.  
AUMA Leaders Caucus Meeting review provided  
AMUA mentioned they are willing to cover the cost of the Blanket Exercise.  
When we do future Blanket Exercises we will go through AUMA to cover the costs.

**New Business**

Council work plan

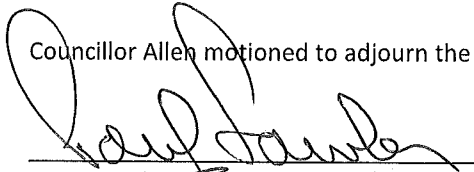
- Add in the stewardship agreement

Next Council meeting will be July 17, 2018 and we will decide on an August date at that meeting.

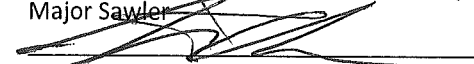
- 18.11.85** Executive Assistant Thiessen will book 4 Rooms at the Wyndham in Red Deer for next years AUMA Conference.

**ADJOURNMENT**

Councillor Allen motioned to adjourn the meeting at 9:42. Councillor Van Camp Second.



Major Sawler



Deputy Mayor Ackerman