

AGENDA
TOWN COUNCIL MEETING

Tuesday Feb. 06, 2018
Wild Rose Room 7:00 pm
Meeting No. 2018-03

Chair: Mayor Sawler

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| 1. CALL TO ORDER | 7:00 |
| 2. INVITED GUESTS: | |
| • RMCA | |
| 3. AGENDA ACCEPTED | 7:30 |
| 4. APPROVAL OF PREVIOUS MINUTES | 7:35 |
| • Jan. 23, 2018 Minutes | |
| 5. ACTION ITEMS | 7:40 |
| 6. COMMITTEE UPDATES | 8:15 |
| • Infrastructure Committee | |
| ○ Axia Update | |
| ○ North Berm | |
| ○ Server Upgrade Project | |
| ○ Speed Sign | |
| • Personnel | |
| ○ Records Check – Vulnerable Sector | |
| ○ Fire Chief Review | |
| • Lease | |
| ○ LAWG & Joint Meetings Update | |
| • Communications | |
| ○ Website | |
| ○ RMCA | |
| ○ Sustainable Redwood | |
| ○ Alberta Fish and Game date | |
| ○ Networking with Community Contacts | |
| • Finance | |
| ○ Project Update (Account/Cheque Alignment + EFT) | |
| ○ Tax letters to bank | |
| ○ Audit update | |
| ○ 2018 Operating Budget Status | |
| • Emergency Management & Public Safety | |
| ○ Emergency Services Contract | |
| • Intergovernmental | |
| ○ CRP Update | |
| ○ FCM Attendance | |
| • Bylaw | |
| 7. NEW BUSINESS | 9:00 |
| ○ UNDRIP & TRC | |
| ○ Car thefts | |
| ○ Dogs in Redwood | |
| 8. ADJOURNMENT | 9:15 |

MINUTES of Meeting 2018-3
Of the Directors of the Townsite
Of Redwood Meadows Administration Society

HELD AT: Wild Rose Room

DATE: February 6, 2018

ATTENDED BY: Paul Sawler - Mayor
Scott Ackerman - Deputy Mayor
George Allen - Councillor
Michael Decore - Councillor
Neil Thornton - Councillor
Glenn Van Camp - Councillor
Michael Moore - Councillor

STAFF: Julia Kennedy- Francis - Townsite Manager
Colleen Thiessen - Executive Assistant

REGRETS:

ATTACHMENTS ACTION ITEMS 2018-02 JKF Edits
Feb 6 2018 Agenda Final
January 23 2018 Council meeting min JKF Edits
January2018_TownsiteManagementReport (1)
UNDRIP & TRC Briefing Note Feb 1 2018 v.4

MINUTES
NO: 2018-03

Deputy Mayor Sawler called the meeting to order at 7:10 pm

Agenda accepted as amended

Councillor Van Camp moved and Councillor Allen seconded to approve Agenda for February 6, 2018 Council meeting.
Carried Unanimously

RMCA attended the meeting for the 1st 45 minutes.

Katherine Watson RMCA director
Jackie Noher President
Bart Frasca community member
Renata van der Sande Program coordinator
Carla Watts Vice President
Veronica French Treasurer
Michelle Thompson Secretary

RMCA received a grant for Redwood House Improvements in the amount of \$8,200. They paid for a fridge, Icemaker and installation of both. They plan on fixing the sink in the main kitchen and buying a TV for the Wild Rose Room.

Council invited Renata to participate in the Capital Budget meetings.

The hockey rink boards will be changed when the resurfacing is done to save on labour. They will be modified to include two players' boxes with doors at both ends of the boxes, estimated costs are \$10,000.

The skate Park will be put in permanently in the old basketball court and should be open by the end of May.

RMCA will help with the costs for the rink with funds raised by the Casino.

We need to find a way to communicate the maintenance and upkeep of the shack and the rink. We need to make sure that the maintenance planned for the summer is documented.

Do we know if Conoco Phillips is finished in the park, has the ground settled enough that it will not affect the resurfacing of the rink?

18.03.17 Councillor Allen will talk to Operations Manager Bond about whether Conoco Philips needs to come back.

We need to develop a schedule for the maintenance of all the parks and pathways that we look after. We will maintain the parks and pathways and look to RMCA to let us know what needs to be done. Councillor Van Camp, Bart and Dave will work together to make sure that we have a list of all the things that need to be done on the rink.

For all communication, RMCA will deal with Mike.

A representative from RMCA will attend the 1st Council meeting of every month.

Approval of previous minutes

Councillor Van Camp moved and Councillor Allen seconded to approve the minutes as amended of January 23, 2018 Council meeting.

Carried Unanimously

Committee updates

Infrastructure:

North Berm:

The lift station at the North Berm is still an ongoing project.

18.03.18 Councillor Allen will talk to Operation Manager Bond to get a complete list of what still needs to be complete on the project.

South Berm

What are the options that we could do on the South Berm to decrease the sound or noise from the highway?

18.03.19 Councillor Allen will talk to Operation Manager Bond to look for three different options to resolve the sounding issue at the South Berm.

IT Update

The server upgrade project is complete.

Axia

Councillor Allen and Deputy Mayor Ackerman will meet with Axia this Friday to determine the next steps in the contract. Council agreed to recognise the volunteer group that helped to bring Axia to Redwood.

18.03.20 Executive Assistant Thiessen will determine dates for taking the group out to lunch.

Personnel-

Fire Chief Review has been moved and will be completed by the end of February.

LAWG

Counsel Braun and Townsite Manager Kennedy Francis met and the focus of the meeting was on the independent appraisal.

They discussed 3 options.

- 75 yr. lease
- 44 yr. extension
- 99 yr. lease

The three options will be reviewed. Do we want to look at these three options and would INAC even consider a lease extension.

Sara Big Plume sent information suggesting an EA for Redwood Meadows was done in 2013. Can we still use it?

For taxation, the caveat that was done was not done properly. The Nation is going to help us deal with the folks that in tax arrears.

Joint Meeting

MLA Aheer wants a letter drafted by Tsuu'tina and us to send to the Minister Anderson.

The vote will have to be moved up to December 2018 based on Tsuu'tina regular community voting schedule.

Townsite Manager Kennedy-Francis will bring the Gantt charts to the next LAWG meeting for review of the new voting date.

The next Joint meeting shall focus on the Stewardship Agreement, Preliminary Appraisal and the Environmental Assessment TOR.

Paul will update Council and LAWG regarding his meeting with Chief Crowchild.

Communications

The wildlife presentation needs to be wider than just for Deer Councillor DeCore is working with Jay Honeyman to come in and give the presentation.

Website is being recreated and updated. Should be completed by the end of next week.

Finance

Capital projects can now have cheques written directly from the capital account.

There are 40 people with outstanding taxes. The letters for the banks will be going out this week.

The Auditors will be coming in soon and the audit should be done by the end of February. They will want to meet with Council by the end of March to go over the Auditor's report

Emergency Management

The Emergency Services contract has been scheduled for February 15th.

We are getting the emergency services for Highway 1 back.

Intergovernmental

Next CRP meeting is February 28, 2018. A vote will take place to dissolve CRP.

FCM - There is no Council policy as to who attends this conference. Mayor Sawler will attend with Councillor Allen. There is one other spot that has yet to be decided who will attend.

Council needs to create a policy around conferences and who attends. There should be a section in it that they need to report back what they learn.

By-Laws

Emergency Services is the next bylaw to be reviewed.

Car Thefts


We need to put out a communication that they are happening in our neighborhood. We will put it on the Updater.

Dogs in Redwood

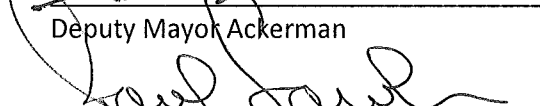
A fine went out on the Utility bill to the latest offender. Can we issue an official ticket?
How does Cochrane do it?

ADJOURNMENT

Councilman Van Camp motioned to adjourn the meeting at 9:33. Councilman Allen Second.



Deputy Mayor Ackerman



Mayor/Chair Sawler