

AGENDA
TOWN COUNCIL MEETING

August 14, 2018
Wild Rose Room 7:00 pm
Meeting No. 2018-13

Chair: Mayor Sawler

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| 1. CALL TO ORDER | 7:00 |
| 2. AGENDA ACCEPTED | 7:10 |
| 3. In Camera | 7:15 |
| 5. APPROVAL OF PREVIOUS MINUTES | 8:15 |
| • July 17, 2018 Minutes | |
| 5 ACTION ITEMS | 8:30 |
| 6. COMMITTEE UPDATES | 9:00 |
| • Bylaw | |
| ○ General Update | |
| • Infrastructure Committee | |
| ○ General Update | |
| ○ Steve Bull Meeting | |
| ○ Asphalt Quote | |
| ○ Bear Bins | |
| ○ Chipper Rental | |
| ○ Infrastructure Tour | |
| ○ PureIT Meeting | |
| • Personnel | |
| ○ Council Job Descriptions | |
| • Lease | |
| ○ General Update | |
| • Communications | |
| ○ Powwow | |
| ○ Tournament (1 more) | |
| • Finance | |
| ○ Motion to Approve Signing Authorities | |
| • Emergency Management & Public Safety | |
| ○ 911 Agreement | |
| ○ July RMES Report | |
| • Intergovernmental | |
| ○ Sept. AUMA Conference | |
| 7. NEW BUSINESS | 9:45 |
| 8 ADJOURNMENT | 10:00 |

MINUTES of Meeting 2018-13
Of the Directors of the Townsite
Of Redwood Meadows Administration Society

HELD AT: Wild Rose Room

DATE: August 14, 2018

ATTENDED BY: Paul Sawler Mayor
Scott Ackerman Deputy Mayor
George Allen Councillor
Michael Decore Councillor
Ed Perkins Councillor
Scott Winograd Councillor

STAFF: Julia Kennedy- Francis Townsite Manager
Colleen Thiessen Executive Assistant

Regrets Glen Van Camp Councillor

ATTACHMENTS Agenda August 14 2018 Final
Appendix J - RMES Fitness Program PRA - Rev. 01
Deputy Mayor Job Description Aug 3 2018 v.3 clean copy
Dispatch Contract Changes
FIRE CALL EVALUATION_DISPATCH SERVICES AGREEMENT
General Council Member Job Description v.3 clean copy
Infrastructure Work Plan July 2018 Update
July 17 2018 Council meeting minutes Final
Mayor Job Description Aug 3 v.3 clean copy
RMES Organizational Review Report to Council with Appendices - JSAI 2018-07-08
Secretary's Job Description Aug 3 2018 v. 3
Treasurer Job Description Aug 3 2018 v. 3 clean copy

MINUTES
NO: 2018-13

Mayor Sawler called the meeting to order at 7:10 pm.

Agenda Accepted as Amended

Motion to accept agenda by Councillor Perkins second by Councillor Decore.

Carried Unanimously

Motion to move in Camera:

Motion to move in camera by Councillor Perkins second by Councillor Winograd

Motion to come out of in Camera:

Motion to come out of in camera by Councillor Winograd second by Councillor Allen

Minutes Accepted as Amended

Motion to approve minutes of July 17, 2018 Council meeting as amended by Councillor Allen second by Councillor Winograd

Carried Unanimously

Bylaws

RCMP have emailed and spoken to by Councillor Perkins whether they will enforce our bylaws. The answer was that they do not have the man power.

The Notion was asked the same question. Their Chief of Police and executive would like to meet with our council. Councillor Perkins expects to hear from them mid-September. They are also interested in meeting with us to amend our bylaws.

Infrastructure

The Maintenance shed is on track.

The meeting with Minister Stephen Bull went well. He expects to get 100,000 dollars to work with us. We may end up getting about 66% of the money in April of 2019.

With Bell taking over Axia they are looking at tapping into the fiber that runs along the highway.

18.13.91 Townsite Manger Kennedy-Francis was asked to forward the TELUS Contract to Councillor Allen

Councillor Allen has been speaking to Mage about wireless units for the community. We may be able to use wireless units off of the fibre.

The path behind the Water Treatment Plant needs to be filled in so they reconnect like they did before we started the work.

18.13.92 Councillor Allen will follow up with Operations Manager Bond about connecting the paths.

Personnel

Nothing to report

Lease

The meeting with General Counsel Braun to do the page flip for the Stewardship Agreement went well. We will need to provide comments back around our Bylaws. The taxation authorities will be changed to more umbrella language in the agreement. The delegation law(s) will be an attachment. The bylaw enforcement and emergency management issues will be addressed through the Liaison Committee through regular monthly meetings after the Stewardship Agreement is signed. There will be a sublease for the Townsite and then the Townsite will sublease to the residents or owners. We will have the right to deposit documents into the Indian Land Registry. We also put in a 30yr minimum to start renegotiation. The Liaison Committee will establish and agree to what improvements will be allowed to be removed 120 days before the lease expires.

We have now received a copy of the Environmental Assessment. Julia will review the phase 1 but there should not be anything big or anything that we are not already aware of.

Mayor Sawler and Deputy Major Ackerman will met with the gentleman that is going to be running different scenarios from the numbers that were provided in the Appraisal. He signed a confidentiality agreement and will begin running the numbers.

We will need to do a land survey to get the legal description of the Townsite.

Communications

RMCA has said that they do not want to go forward with the full renovation on the ice rink that they only want to do the boards.

Open house on Sept 12, 2018 RMCA will have a table. Can Council have one as well?

18.13.93 Councillor Decore will check with Finance Officer Evans about taking the 16,000 dollar park improvement budget to RMCA.

Volunteer recognition will start in Mid-September.

RCMP will be a guest of Council in Mid-October.

The Chatter will be doing a What's Happening in the Townsite office.

We need a communication Plan that tells us what steps need to be taken when something happens.

18.13.94 Townsite Manger Kennedy-Francis was asked to put together a protocol for general communication vs. Emergency and what defines and incident.

Finance

Councillor Winograd will check with Pat about taxation.

Operating cost look a little high right now but it is not a concern.

Councillor Winograd will need to be added to the signing authorities.

Taxes the overdue and arrears amounts are down significantly. There were three in arrears 1 payed and 2 following the rules.

18.13.95 Townsite Manger Kennedy-Francis will follow up with Operations Manager Bond about getting the DRP money

Emergency Management

911 contract needs a few changes Scott had a couple questions. He will send his questions to me. Julia has been directed that she can sign the final.

No questions on the RMES report.

Intergovernmental:

AUMA- August 26-28. Mayor Sawler, Councillor Allen, Councillor Perkins and Townsite Manager Kennedy-Francis have all been registered.

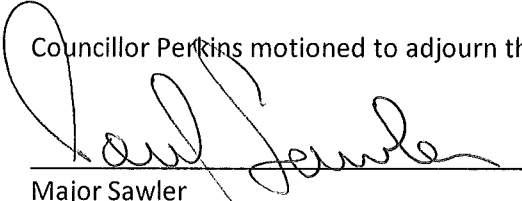
New Business


18.13.96 Executive Assistant Thiessen will send an email to Sebastiaan about the Hardy Board request.

18.13.97 Townsite Manger Kennedy-Francis will let admin know that they cannot make exceptions to bylaws.

ADJOURNMENT

Councillor Perkins motioned to adjourn the meeting at 10:35. Councillor Winograd Seconded.


Major Sawler


Deputy Mayor Ackerman